



**RESIDENT ADVISORY COMMITTEE  
MEETING SUMMARY #2 – WEDNESDAY, MAY 1, 2024 – 5:30PM-6:30PM  
ROBERT T. WOLFE APARTMENTS – 49 UNION AVENUE, NEW HAVEN, CT 06519**

**Meeting Purpose**

To discuss process for completing Resident Assessment and early action items.

**Committee Members Present**

Doris Doward, Linda Cross, Josh Golden, Jeffrey Walker, Alberta Golden, Shirley Grice, Janice Cash, Sarah Chapman, Aires Johnson, Robbie Williams, Precious Wilson, Lorraine Hargette, Gail Hudsonm Presley Serrano

**Committee Members Absent**

John Puppelo

**Others Present**

Jimmy Miller, Gayatri Rana, Haley Vincent, Edward LaChance

**-PRESENTATION MATERIALS ARE ATTACHED TO THIS DOCUMENT-**

**1.0 Welcome & Update of Project Status**

Program Manager Haley Vincent welcomed committee members and other residents, led introductions, and outlined the meeting agenda, which included a project status update, a discussion of the Resident Assessment, and a discussion of the early action items.

**2.0 Discussion of Resident Assessment Process**

Program Manager Haley Vincent walked the committee through the rationale for the Need Assessment and the process that Yale New Haven School of Management will use to conduct the assessment. Some members of the committee have previously participated in development the draft assessment form. Ms. Vincent explained the procedures for conducting these assessments and announced the selection of floor captains. Before the start of assessments, there will be a kick-off pizza party. They were informed the assessment will take place in June 2024 and they will, to the greatest extent possible, be conducted one-on-one in the resident's apartment unless a resident expressed a need for it to be conducted elsewhere. Residents were advised to inform us if they are uncomfortable with completing assessments in their home so that alternative arrangements can be made.

**3.0 Discussion of Early Action Items**

Early Action Co-Leads, Edward LaChance and Josh Golden, walked the committee through the process for selection Early Action Items. They explained what constitutes an Early Action Item and that these were things that could be immediately implemented after HUD review and approval.

Residents were given an opportunity to recommend the work they wanted as part of the Early Action Items. A mock-up featuring an outdoor pavilion and benches was showcased for residents to provide feedback. Each individual offered recommendations and expressed concerns regarding the accessibility of the benches. Residents also voiced a desire to incorporate gardens or planters to cultivate fresh herbs and vegetables, but expressed concern about the lack of a water supply for such endeavors. There was a recommendation to look for a fresh food mobile van.

Residents raised additional ideas for initiatives that may not fall under the category of Early Action, but rather pertain to Property Management and Maintenance. These include suggestions such as installing fencing, enhancing security measures, increasing lighting, implementing motion sensor lighting, repairing the front door and intercom system, and establishing a more efficient system for package pick-up and drop-off, as well as improving parking facilities.

#### **4.0 Next Steps**

The committee will meet next after schematics have been prepared for Early Action Items and the Resident Survey has been finalized. Ms. Vincent said she will speak to Property Manager regarding maintenance plan.

